



O.R.L.

office of the  
registrar  
of lobbyists

BRITISH COLUMBIA

**GUIDANCE DOCUMENT**

**GLOSSARY OF TERMS**

**February 6, 2020**

## GLOSSARY OF TERMS

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This glossary of terms contains definitions of commonly used terms within the *Lobbyists Transparency Act* (LTA) guidance documents and the new BC Lobbyists Registry, which will launch on May 4, 2020.

### **consultant lobbyist**

An individual who, for payment, undertakes to lobby on behalf of a client.

### **designated filer**

- (a) A consultant lobbyist, or
- (b) in the case of an organization that has an in-house lobbyist,
  - (i) the most senior officer of the organization who receives payment for performing his or her functions, or
  - (ii) if there is no senior officer who receives payment, the most senior in-house lobbyist.

### **former public office holder**

- A former member of the Executive Council (premier and cabinet ministers)
- Anyone, other than administrative support staff, formerly employed in a current or former office of a current or former member of the Executive Council
- A former parliamentary secretary
- Anyone who formerly occupied a senior executive position in a ministry, whether by the title of deputy minister, chief executive officer or another title
- Anyone who formerly occupied the position of associate deputy minister, assistant deputy minister or a position of comparable rank in a ministry
- Any individual who formerly occupied a prescribed position in a Provincial entity listed in the Appendix in the Lobbyists Transparency Regulations (“prescribed position” = most senior or next most senior ranking executive position of a Provincial entity; the chair or vice chair of the governing body of a Provincial entity).

### **in-house lobbyist**

- An employee, officer or director of an organization
  - who receives payment for the performance of the person’s functions, and
  - lobbies on behalf of the organization or an affiliate.

### **Lobbying Activity Report**

The part of your Monthly Return that you enter information about any communications with senior public office holders in the previous month.

**lobby**

To communicate, for payment, with a public office holder in an attempt to influence a legislative proposal, bill, resolution, regulation, program, policy, directive, guideline, grant, contract, financial benefit, outsourcing decision or privatizing decision.

The definition of lobby also includes arranging a meeting between a public office holder and any other individual for the purpose of lobbying.

**lobbyist**

A consultant lobbyist or an in-house lobbyist.

**Lobbyists Registry**

The online registry where lobbyists enter details of their lobbying activities, and where the public can search to learn about the lobbying activities of specific lobbyists, as well as statistical information on lobbying in BC.

**Monthly Return**

Contains information regarding the lobbying done in the previous month, as required by section 4.2 of the LTA.

**organization**

Any of the following, whether incorporated, unincorporated, a sole proprietorship, or a partnership:

- (a) a person other than a person on whose behalf a consultant lobbyist undertakes to lobby
- (b) a business, trade, industry, professional or voluntary organization
- (c) a trade union or labour organization
- (d) a chamber of commerce or board of trade
- (e) a charitable or non-profit organization, association, society, coalition or interest group
- (f) a government, other than the government of British Columbia.

**payment**

Money or anything of value and includes a contract, a promise, or an agreement to pay money or anything of value, but does not include a reimbursement of expenses.

**public office holder**

- A member of the Legislative Assembly (MLA) including members of cabinet
- The political staff of an MLA or a member of cabinet
- An officer or employee of the government of British Columbia

- A person who is appointed to any office or body by or with the approval of the Lieutenant Governor in Council, other than a person appointed on the recommendation of the Legislative Assembly
- A person who is appointed to any office or body by or with the approval of a minister of the government of British Columbia
- An officer, director or employee of any government corporation as defined in the *Financial Administration Act*

### **Registration Return**

Contains information regarding the lobbying you intend to do, as required by section 4 of the LTA.

### **senior public office holder**

- The premier and ministers (members of the Executive Council)
- Staff of premier/staff of ministers (other than administrative support staff)
- A member of the Legislative Assembly (MLA)
- Staff of a MLA (other than administrative support staff)
- A parliamentary secretary
- A deputy minister, chief executive officer or a position of comparable rank in a ministry
- An associate deputy minister, assistant deputy minister or a position of comparable rank in a ministry
- A senior or next most senior ranking executive position of a Provincial entity
- A chair or vice chair of, or the equivalent position in, the governing body of a Provincial entity